



**Board Meeting – July 16th 2024– 5:30 pm - 7:00**  
**Location: BIA office 199 Front Street, Suite 208A**

## **AGENDA**

### 1. Call to Order

#### 1.1 Attendance

#### 1.2 Approval of Agenda

**Motion:** Move the approval of the BIA Board agenda as presented.

**First: Maury**

**Second: Lindsay**

**All in favour: Yes**

### 2. Disclosure of Pecuniary Interest

### 3. Reading and confirmation of Minutes (June 2024)

**Motion:** Move the approval of the BIA Board minutes as presented.

**First: Maury**

**Second: Kim**

**All in favour: Yes**

### 4. Message from Chair - Maury Flunder

### 5. Executive Director Report – Danielle Hanoman

### 6. Marketing & Event Debrief – Matilda Aide

### 7. The Bridge Meeting Update

### 8. Bus Route Discussion

**Motion:** Move to write a letter to the City of Belleville to request change of the bus route

**First: Edie**

**Second: Jennifer**

**All in favour: Yes**

### 9. Financial update - starting transition to Quickbooks. Audit starting on July 2nd 2024.

### 10. In Camera Session - Staff Performance Review

### 11. Committees - establish dates and times - priorities



- Vision & Strategic Planning – September 2024 - committee of the whole - all board members are invited to the strategic planning session. Danielle to reach out to Elisha Maguire.
- Economic Development - Matt Leonard
- Membership & Communication
- Events & Programming - Lindsay Dransfield - August 7th 2024
- Governance – as needed - Meeting July 25th with Matt McDonald

**Motion:** Motion that Committees have been updated

**First: Matt**

**Second: Maury**

**All in favour:** Yes

#### 12. New Business and upcoming event reminders

- Lavish Studios is opening in August
- Pure Honey is leaving the Downtown
- Three Oaks Mission Thrift Store opening this week
- L'Auberge Inn had their grand opening on July 4th.
- New owners at Quinte Corner - The Kafana
- Bubble Tea will be opening on Front and Victoria

#### 13. Adjournment

**Motion:** Motion to Adjourn

**First: Maury**

**Second: Matt**

**All in favour:** Yes