



**Board Meeting – May 21st 2024– 5:30 pm - 7:00**  
**Location: BIA office 1, Bridge street east, Suite 204**

**Minutes**

1. Call to Order

1.1 Attendance - Garnet Absent

1.2 Approval of Agenda

**Motion:** Move the approval of the BIA Board agenda as presented.

**First:** Maury

**Second:** Lindsey

**All in favour:** Yes

2. Disclosure of Pecuniary Interest - None

3. Reading and confirmation of Minutes (April 2024)

**Motion:** Move the approval of the BIA Board minutes as presented.

**First:** Maury

**Second:** Jennifer

**All in favour:** Yes

4. Message from Chair - Maury Flunder

5. Executive Director Report – Danielle Hanoman

6. Marketing & Event Debrief – Matilda Aide

7. Consent Agenda

- A. \$2000 for Quinte Cultural Innovation Committee to perform at Downtown @ Dusk and sponsorship for the Jagua Peace Festival in September to support Orange Shirt Day/ National Truth & Reconciliation Day in 2024.
- B. To approve the use of vendors and food trucks for the following events: Downtown @ Dusk, Caribbean Festival, Buskerfest.
- C. \$2500 after taxes for Downtown @ Dusk photoshoot for promotional material that can be used in future years - *Board Approved as long as receive 10 additional images*
- D. \$80/month for cleaning in the new office. We switched to Bell and saved \$110 per month on phone and internet

**Motion:** Move the approval of the consent agenda

**First:** Edie

**Second:** Jessica

**All in favour:** Yes



8. Matters for Approval

- The City of Belleville is requesting the use of the huts we usually use for the Christmas Market. Please see request attached in Agenda Package

**Motion:** Move to approve the City use of huts.

**First:** Edie

**Second:** Lindsey

**All in favour:** Yes

- Request to transition to Quickbooks: \$2,500 plus HST

**Motion:** Move to approve the cost of switching to Quickbooks.

**First:** Matt

**Second:** Jessica

**All in favour:** Yes

9. Financial update - Attached

10. Acknowledgement of board member leaving - Leah Hamilton and instate Kim Fedor to join our board.

**Motion:** Move to approve Kim Fedor to be part of the DBIA Board of Directors.

**First:** Maury

**Second:** Nick

**All in favour:** Yes

11. Committees - establish dates and times - priorities and elect a new chairperson

- Vision & Strategic Planning – as needed - committee of the whole
- Economic Development - Matt Leonard - minutes attached
- Membership & Communication
- Events & Programming - Lindsay Dransfield - minutes attached
- Governance – as needed

12. New Business or Notice of Motions

13. Adjournment