



Board Meeting – May 21st 2024– 5:30 pm - 7:00
Location: BIA office 1, Bridge street east, Suite 204

AGENDA

1. Call to Order

1.1 Attendance

1.2 Approval of Agenda

Motion: Move the approval of the BIA Board agenda as presented.

First:

Second:

All in favour:

2. Disclosure of Pecuniary Interest

3. Reading and confirmation of Minutes (April 2024)

Motion: Move the approval of the BIA Board minutes as presented.

First:

Second:

All in favour:

4. Message from Chair - Maury Flunder

5. Executive Director Report – Danielle Hanoman

6. Marketing & Event Debrief – Matilda Aide

7. Consent Agenda

- A. \$2000 for Quinte Cultural Innovation Committee to perform at Downtown @ Dusk and sponsorship for the Jagua Peace Festival in September to support Orange Shirt Day/ National Truth & Reconciliation Day in 2024.
- B. To approve the use of vendors and food trucks for the following events: Downtown @ Dusk, Caribbean Festival, Buskerfest.
- C. \$2500 after taxes for Downtown @ Dusk photoshoot for promotional material that can be used in future years
- D. \$80/month for cleaning in the new office. We switched to Bell and saved \$110 per month on phone and internet

Motion: Move the approval of the consent agenda

First:

Second:

All in favour:



8. Matters for Approval

- The City of Belleville is requesting the use of the huts we usually use for the Christmas Market. Please see request attached in Agenda Package

Motion: Move to approve the City use of huts.

First:

Second:

All in favour:

- Request to transition to Quickbooks: \$2,500 plus HST
Motion: Move to approve the cost of switching to Quickbooks.

First:

Second:

All in favour:

9. Financial update - Attached

10. Acknowledgement of board member leaving - Leah Hamilton and instate Kim Fedor to join our board.

Motion: Move to approve Kim Fedor to be part of the DBIA Board of Directors.

First:

Second:

All in favour:

11. Committees - establish dates and times - priorities and elect a new chairperson

- Vision & Strategic Planning – as needed - committee of the whole
- Economic Development - Matt Leonard - minutes attached
- Membership & Communication
- Events & Programming - Lindsay Dransfield - minutes attached
- Governance – as needed

12. New Business or Notice of Motions

13. Adjournment