



**Board Meeting – March 18th – 5:30pm**  
**Location: BIA office 199 Front Street, Suite 208A**

## **AGENDA**

1. Call to Order

1.1 Attendance

1.2 Approval of Agenda

**Motion:** Move the approval of the BIA Board agenda as presented.

**First:**

**Second:**

**All in favour:**

2. Disclosure of Pecuniary Interest

3. Reading and confirmation of Minutes (February 2025)

**Motion:** Move the approval of the BIA Board minutes as presented.

**First:**

**Second:**

**All in favour:**

4. Remarks from the Chair - Matt Leonard

5. Deputation Follow Up - Santa Claus Parade

6. Executive Director Report – Danielle Hanoman

**Motion:** Move to receive the report.

**First:**

**Second:**

**All in favour:**

7. Marketing & Event Debrief – Danielle Hanoman

**Motion:** Move to receive the report.

**First:**

**Second:**

**All in favour:**

8. Public Relations and Membership Debrief - Yona Harvey

**Motion:** Move to receive the report.



**First:**

**Second:**

**All in favour:**

9. Strategic Plan Review

**Motion:** Move to receive the report.

**First:**

**Second:**

**All in favour:**

10. Financial update - Audit is now behind. Working with Welch and Cloud based services in order to get the audit completed.

11. Committees - establish dates and times - priorities and elect a new chairperson

- Vision & Strategic Planning – Report from Theresa Bailey Attached - please review and provide feedback
- Economic Development
- Membership & Communication
- Events & Programming
- Governance – as needed

**Motion:** Motion that Committees have been updated

**First:**

**Second:**

**All in favour:**

12. Adjournment

**Motion:** Motion to Adjourn

**First:**

**Second:**

**All in favour:**