



**Board Meeting – January 21st 2024– 5:00 pm**  
**Location: BIA office 199 Front Street, Suite 208A**

## **AGENDA**

### **1. Call to Order**

#### **1.1 Attendance**

#### **1.2 Approval of Agenda**

**Motion:** Move the approval of the BIA Board agenda as presented.

**First:**

**Second:**

**All in favour:**

### **2. Disclosure of Pecuniary Interest**

### **3. Reading and confirmation of Minutes (November 2024)**

**Motion:** Move the approval of the BIA Board minutes as presented.

**First:**

**Second:**

**All in favour:**

### **4. Remarks from the Chair - Maury Flunder**

### **5. Election run by Danielle Hanoman**

#### **Election of Executive**

- **Chair:** \_\_\_\_\_nominated\_\_\_\_\_, \_\_\_\_\_ accepted and was acclaimed.
- **Vice Chair:** \_\_\_\_\_nominated\_\_\_\_\_, \_\_\_\_\_ accepted and was acclaimed.
- **Secretary:** \_\_\_\_\_nominated\_\_\_\_\_, \_\_\_\_\_ accepted and was acclaimed.
- **Treasurer:** \_\_\_\_\_nominated\_\_\_\_\_, \_\_\_\_\_ accepted and was acclaimed.

**Motion:** THAT THE 2025 DBIA EXECUTIVE COMMITTEE WILL BE \_\_\_\_\_ (CHAIR), \_\_\_\_\_(VICE-CHAIR), \_\_\_\_\_ (SECRETARY), \_\_\_\_\_(TREASURER).

**First:**

**Second:**

**All in favour:**

### **6. Board Member Changes**

#### **1.1.Emily Barnett**

**Motion:** Move to remove Emily Barnett from the DBIA Board of Directors.

**First:**

**Second:**



**All in favour:**

**1.2. Alex Bruce**

**Motion:** Move to add Alex Bruce onto the DBIA Board of Directors

**First:**

**Second:**

**All in favour:**

7. Executive Director Report – Danielle Hanoman

**Motion:** Move to receive the report.

**First:**

**Second:**

**All in favour:**

8. Marketing & Event Debrief – Matilda Aide

**Motion:** Move to receive the report.

**First:**

**Second:**

**All in favour:**

9. Public Relations and Membership Debrief - Yona Harvey

**Motion:** Move to receive the report.

**First:**

**Second:**

**All in favour:**

10. Consent Agenda

- a) Request that Danielle, Matilda and Yona attend the OBIAA conference March 30th - April 2nd. \$875 per person, \$825 for a hotel. Total: \$3450.00
- b) Approval of the 2025 event dates - attached in agenda package.
- c) Welcoming Streets ending March 31st 2025.
- d) Request to approve \$2909.75 for HR Covered - attached in agenda package.
- e) Support Jazzlicious with in-kind services and \$1000

**Motion:** Motion to approve the consent agenda.

**First:**

**Second:**

**All in favour:**



11. Financial update - Cloud Based Services is entering all receipts from 2024 into Quickbooks. Reports will be available by the next meeting.

12. Committees - establish dates and times - priorities and elect a new chairperson

- Vision & Strategic Planning – Report from Theresa Bailey Attached - please review and provide feedback
- Economic Development
- Membership & Communication
- Events & Programming
- Governance – as needed

**Motion:** Motion that Committees have been updated

**First:**

**Second:**

**All in favour:**

13. Adjournment

**Motion:** Motion to Adjourn

**First:**

**Second:**

**All in favour:**