



Board Meeting – January 20th 2024– 5:30 pm - 7:00
Location: BIA office 1, Bridge street east, Suite 204

AGENDA

1. Call to Order

1.1 Attendance

1.2 Approval of Agenda

Motion: Move the approval of the BIA Board agenda as presented.

First:

Second:

All in favour:

2. Disclosure of Pecuniary Interest

3. Reading and confirmation of Minutes (January 2024)

Motion: Move the approval of the BIA Board minutes as presented.

First:

Second:

All in favour:

5. Message from Chair - Maury Flunder

6. Executive Committee Election

- President: _____nominated _____, _____accepted and was acclaimed.
- Vice President: _____nominated _____, _____accepted and was acclaimed.
- Secretary: _____nominated _____, _____accepted and was acclaimed.
- Treasurer: _____nominated _____, _____accepted and was acclaimed.

7. Executive Director Report – Danielle Hanoman

8. Marketing & Event Debrief – Kasandra Bateman

9. In Camera - Staff

10. Matters for Approval

- Sponsorship for Caribbean Festival and Diwali Festival
- Request from Public Health - Safe Needle Disposal Bin in Downtown
- Red Grant Review



- Parking Study - Attend February 22nd at 4pm - reference material attached

11. Review Office Space Leasing Options - reference attached versus proposed location \$1600/month

Motion: Move to vote on new office space

First:

Second:

All in favour:

12. Overnight Security - Starting again until March 31st. Going back to council on February 29th 2024

13. Community Policing Office Space - Request for Funding \$4000 reference attached letter from Mark Turner

14. Financial update - Review Bookkeeping Service

Motion: Move to transfer Sage Platform to Quickbooks

First:

Second:

All in favour:

15. Committees - establish dates and times - priorities and elect a new chairperson

- Vision & Strategic Planning – as needed - committee of the whole
- Economic Development
- Membership & Communication
- Events & Programming
- Governance – as needed

16. New Business or Notice of Motions

17. Adjournment