



**Board Meeting – October 17th 2023– 5:30 pm - 7:00**  
**Location: BIA office 1, Bridge street east, Suite 204**

## **AGENDA**

1. Call to Order

1.1 Attendance

1.2 Approval of Agenda

**Motion:** Move the approval of the BIA Board agenda as presented.

2. Disclosure of Pecuniary Interest

3. Reading and confirmation of Minutes (September 2023)

**Motion:** Move the approval of the BIA Board minutes as presented.

5. Message from Chair.

6. Board Member Changes

1.1. Julie Dean - motion to remove from board

1.2 Motion to add Matt Leonard - Olympus Properties Group - Bio Attached

7. Executive Director Report – Danielle Hanoman

8. Marketing & Event Debrief – Danielle Hanoman

9. In Camera - Staff

10. Matters for Approval - Working Session - Budget proposal for 2024 - Maury Flunder

11. Analytics / City Wifi - We are suppose to have access to Foot Traffic Analytics in October

12. Overnight Security Deputation - November 13th 2023

13. Financial update - YTD Income Statement Attached

14. Committees - establish dates and times - priorities and chair responsibilities

- Vision & Strategic Planning – as needed - committee of the whole
- Economic Development – book a date
- Membership & Communication – CRM Software Required?
- Events & Programming – Leah - review of events for next year



- Governance – AGM Prep - book a date

15. New Business or Notice of Motions

16. Adjournment