



Board Meeting – September 19th 2023– 5:30 pm - 7:00
Location: BIA office 1, Bridge street east, Suite 204

AGENDA

1. Call to Order

1.1 Attendance - Lindsay, Jessica, Emily, Maury, Edie

Absent- Rakesh, Leah, Nick, Garnet

1.2 Approval of Agenda

Motion: Move the approval of the BIA Board agenda as presented. **Motioned by Maury Second by Edie**

2. Disclosure of Pecuniary Interest - None

3. Reading and confirmation of Minutes (August 2023)

Motion: Move the approval of the BIA Board minutes as presented. **Motioned by Maury Seconded by Edie**

5. Message from Chair.

6. Board Member Changes

1.1. Julie Dean - motion to remove from board

1.2 *Motion to add Matt Leonard - Olympus Properties Group - Bio Attached - Defer to next meeting*

6. Executive Director Report – Danielle Hanoman

7. Marketing & Media Officer Report & Event Debrief – K. Bateman

8. Matters for Approval -

9. Analytics / City Wifi - We will have access to Foot Traffic Analytics in October

10. Parking study update - In progress

11. Financial update - YTD Income Statement Attached

12. Committees - establish dates and times - priorities and chair responsibilities

- Vision & Strategic Planning – as needed - committee of the whole
- Economic Development –
- Membership & Communication – CRM Software Required?
- Events & Programming – Leah - review of events for next year **Friday September 22nd 12pm**



- Governance – AGM Prep

13. Elevation Hall Report - Leah

14. New Business or Notice of Motions

- Add motion for budget approval to end of next Board meeting

15. Adjournment