



**Board Meeting – September 19th 2023– 5:30 pm - 7:00**  
**Location: BIA office 1, Bridge street east, Suite 204**

## **AGENDA**

1. Call to Order

1.1 Attendance

1.2 Approval of Agenda

**Motion:** Move the approval of the BIA Board agenda as presented.

2. Disclosure of Pecuniary Interest

3. Reading and confirmation of Minutes (August 2023)

**Motion:** Move the approval of the BIA Board minutes as presented.

5. Message from Chair.

6. Board Member Changes

1.1. Julie Dean - motion to remove from board

1.2 Motion to add Matt Leonard - Olympus Properties Group - Bio Attached

6. Executive Director Report – Danielle Hanoman

7. Marketing & Media Officer Report & Event Debrief – K. Bateman

8. Matters for Approval -

9. Analytics / City Wifi - We will have access to Foot Traffic Analytics in October

10. Parking study update - In progress

11. Financial update - YTD Income Statement Attached

12. Committees - establish dates and times - priorities and chair responsibilities

- Vision & Strategic Planning – as needed - committee of the whole
- Economic Development –
- Membership & Communication – CRM Software Required?
- Events & Programming – Leah - review of events for next year
- Governance – AGM Prep



13. Elevation Hall Report - Leah

14. New Business or Notice of Motions

15. Adjournment