



Board Meeting – December 20th, 2022 – 5:30 pm
Location: BIA office 1, Bridge street east, Suite 204

Minutes of Meeting

1. Call to Order

1.1 Attendance - Maury, Rakesh, Garnet, Leah, Emily, Lindsay, Edie (on Zoom), Julie
- regrets Melinda, Emma.

1.2 Introduction of All Board Members

1.3 Approval of Agenda

Motion: Move the approval of the BIA Board agenda as amended. Moved by Maury, seconded by Lindsay
motion carries

2. Disclosure of Pecuniary Interest - none

3. Reading and confirmation of Minutes (October 2022) Moved by Maury, seconded by Lindsay, motion carries

Motion: Move the approval of the BIA Board minutes as presented. Moved by Maury, seconded by Lindsay, the
motion carries

3a - lease agreement amendment - Moved by Maury, seconded by Lindsay, motion carries

4. Executive Director Report – L. Sorrentino

4.a November Financial Statements – L. Sorrentino

Motion: Move the approval of the BIA Monthly Financial Statements for November 2022, as presented.
Moved by Lindsay, seconded by Julie.

5. Marketing & Media Officer Report & Event Debrief – D. Hanoman

6. Executive Committee Election

Chair: Maury
Treasurer: Rakesh

Vice Chair: Edie
Secretary: Lindsay

Motion: Move the approval of the 2022 Executive Committee for the Downtown District BIA effective
December 20, 2022. Moved by Maury, seconded by Garnet.

8. Committees -

- Vision & Strategic Planning – On demand - Leah and Lindsay
- Economic Development – Rakesh
- Membership & Communication – Julie and Leah
- Events & Programming – Julie, Leah, Emily and Lindsay



- Governance – HR - on demand - Executive committee

9. New Business or Notice of Motions - zoom meetings - ability to vote

10. Adjournment