



**Board Meeting – March 16<sup>th</sup>, 2021 – 5:30 pm**  
**Location: VIA ZOOM**

**MINUTES**

1. Call to Order – 5:32 pm

1.1 Attendance – K. Brown, S. Patriquin, R. Williams, R. Burlington, E. Travis, D. Gilbert, M. Flunder, L. McDougall, S. Kerr, S. Hutchison, B. Kull, G. Thompson, M. Cuerrier, K. Moniz.  
Regrets: C. Guzewicz

1.2 Approval of Agenda

**Motion:** Move the approval of the BIA Board agenda as presented.

Moved: *S. Patriquin*      Second: *S. Hutchison*      **CARRIED**

2. Disclosure of Pecuniary Interest – *None Identified.*

3. Reading and Confirmation of Minutes (16-Feb-2021)

**Motion:** Move the approval of the BIA Board minutes as presented.

Moved: *E. Travis*      Second: *R. Burlington*      **CARRIED**

4. Executive Director Report – M. Cuerrier

4.1 Event Plans for 2021

4.2 EDDC Report Requested – Christmas Market (R. Williams)

5. Marketing & Media Officer Report – K. Moniz

6. Financial Statements (February 2021) – C. Guzewicz / M. Cuerrier

*Deferred until next month.*

7. Employment Policies & Procedures

**Motion:** Move the approval of the BIA Employment Policies & Procedures as presented.

Moved: *S. Hutchison*      Second: *L. McDougall*      **CARRIED**



8. New Business &/or Notice of Motion

*Discussion of Economic Development Committee report.*

9. Adjournment – 7:40 pm

Moved: *L. McDougall*      Second: *R. Burlington*      **CARRIED**