



**Board Meeting – February 16<sup>th</sup>, 2021 – 5:30 pm**  
**Location: VIA ZOOM**

**MINUTES**

1. Call to Order – 5:31 pm

1.1 Attendance – K. Brown, S. Patriquin, C. Guzewicz, R. Burlington, E. Travis, D. Gilbert, M. Flunder, L. McDougall, S. Kerr, S. Hutchison, B. Kull, G. Thompson  
Regrets: R. Williams

1.2 Approval of Agenda

**Motion:** Move the approval of the BIA Board agenda as presented.

Moved: *S. Patriquin*      Second: *D. Gilbert*      **CARRIED**

2. Disclosure of Pecuniary Interest – *None Identified.*

3. Reading and Confirmation of Minutes (19-Jan-2021)

**Motion:** Move the approval of the BIA Board minutes as presented.

Moved: *R. Burlington*      Second: *E. Travis*      **CARRIED**

4. Executive Director Report – M. Cuerrier

5. Marketing & Media Officer Report – K. Moniz

6. Financial Statements (January 2021) – C. Guzewicz / M. Cuerrier

**Motion:** Move the approval of the January 2021 financial statements as presented.

Moved: *R. Burlington*      Second: *E. Travis*      **CARRIED**

7. Notice of Motion – Employment Policies & Procedures

*Downtown BIA employment policies and procedures will be distributed by the Governance Committee for Board review in March 2021.*



8. Adjournment – 6:23 pm