



Board Meeting – January 19th, 2021 – 5:30 pm
Location: VIA ZOOM

MINUTES

1. Call to Order – 5:32pm

1.1 Attendance – k. Brown, S. Patriquin, C. Guziewicz, R. Burlington, E. Travis, D. Gilbert, M. Flunder, L. McDougall, S. Kerr, S. Hutchinson, R. Williams
Regrets: B. Kull

1.2 Approval of Agenda

Motion: Move the approval of the BIA Board agenda as presented.

Moved: L. McDougall Second: E. Travis **CARRIED**

2. Disclosure of Pecuniary Interest – None Identified

3. Reading and confirmation of Minutes (15-Dec-2020)

Motion: Move the approval of the BIA Board minutes as presented.

Moved: S. Patriquin Second: S. Kerr **CARRIED**

4. Executive Director Report – M. Cuerrier

5. Marketing & Media Officer Report – K. Moniz

6. Financial Statements (December 2020) – C. Guziewicz / M. Cuerrier

Motion: Move the approval of the December 2020 financial statements as presented.

Moved: L. McDougall Second: S. Patriquin **CARRIED**



7. Revisions to the Term of Reference for Committees – Governance Committee

7.1 Terms of Reference

Motion: Move the approval of the Revised Terms of Reference for Committees as presented.

Moved: E. Travis Second: R. Burlington **CARRIED**

7.2 Reactivating Committees and Board Representatives

7.2.1 Events & Programming (4) – R. Burlington, E. Travis, B. Kull, S. Kerr

7.2.2 Economic Development (2) – C. Guzewicz, E. Travis, R. Williams, D. Gilbert, M. Flunder

7.2.3 Information & Knowledge Management (1) – C. Guzewicz, L. McDougall, S. Hutchinson

7.2.4 Vision & Strategy (4) – S. Patriquin, S. Kerr, J. Raycroft, D. Stevenson

7.2.5 Governance (3) – K. Brown, S. Hutchinson

8. Election – 2021 Executive Committee of the Downtown District BIA Board of Directors

8.1 Nominations:

Chair – K. Brown

Vice Chair – S. Patriquin

Treasurer – C. Guzewicz

Secretary – S. Hutchinson

Moved: S. Patriquin Second: R. Burlington **CARRIED**

10. Adjournment – 6:55pm