



**Board Meeting – October 15<sup>th</sup>, 2019 - 5:30 pm**  
**Location: Capers 272 Front St, Belleville, ON**

## **AGENDA**

### 1. Call to Order

- 1.1 Attendance
- 1.2 Approval of Agenda

### 2. Disclosure of Pecuniary Interest

### 3. Reading and confirmation of Minutes

- 3.1 Minutes of BDIA Meeting September 17<sup>th</sup>, 2019

**Motion:** Move approval of the minutes as presented.

### 4. Reports

- 4.1 Financial Statements (September 2019) – Abraham Ramos-Serratos / Marijo Cuerrier

**Motion:** Move the approval of the financial statements as presented.

- 4.2 Forecast – 2019 Operating Expenses – M. Cuerrier

- 4.3 Executive Director Report – M. Cuerrier

#### 4.3 Committee Reports

- 4.3.1 Events & Programming – M. Hilmi, S. Musson, D. Barratt, A. Serratos-Ramos
- 4.3.2 Economic Development – R. Williams, L. McDougall, Chad Guzewicz
- 4.3.3 Information & Knowledge Management – Lorne McDougall
- 4.3.4 Vision & Strategic Planning (including Brand) – S. Patriquin, K. Harnden (note Brand launch date October 29<sup>th</sup>, 2019 @ Capers)
- 4.3.5 Governance – K. Brown

### 5. Audited Financial Statements 2018

- 5.1 Doug Churcher, Welch LLP has completed the audit of the BDIA financial results for 2018 and has prepared Audited Financial Statements for our review and approval.

**Motion:** That the Belleville Downtown District BIA (BDIA) approve the 2018 Audited Financial Statements as prepared by Welch LLP and confirm that said statements will be included in the agenda for the Annual General Meeting for approval by the members.



**6. Belleville Downtown District – Safety & Security Initiative**

5.1 For several years BPS has recommended our BIA adopt a No-Trespass procedure similar to one used in Quinte Mall. Working with Mark Hall – BPS, Trevor Pross – Belleville Library CEO and our Executive Director, the Governance Committee has developed a procedure for implementation throughout the BIA.

**Motion:** That the Safety & Security Initiative be approved for implementation in the Belleville Downtown District; and  
That Procedure BDIA001 – No Trespass be approved and adopted as Initiative #1 of the Safety & Security Initiative.

**6. In-Camera**

A1. Reading and confirmation of In-Camera Minutes June 18<sup>th</sup>, 2019

**Motion:** Move the approval of the In-Camera Minutes as presented.

**7. Adjournment**